Board of Trustees, Regular Meeting
Adopted Minutes

Date & Time         August 13, 2014
                   5:15 p.m. – Closed Session
                   6:00 p.m. – Open Session

Meeting Place     Silver Springs High School
                   140 Park Avenue
                   Grass Valley, CA. 95945

A. CALL TO ORDER
   The meeting will be brought to order by the Board President Schwarz at 5:15 p.m.

   ROLL CALL

   The Board Secretary took roll of members present:
   Katy Schwarz, President: Present
   Richard Baker, Vice President: Absent
   Wayne Klauer, Clerk: Present
   Georgie Coulter, Trustee: Present
   Jim Adams, Trustee: Present

   ADMIN PRESENT
   Johnson, Suenram, Dells

B. PUBLIC COMMENT
   None

C. CLOSED SESSION

   The Board convened to closed session at 5:16 p.m. and reconvened at 6:00 p.m. There was not mandatory
   reporting as a result of the session.

D. RECESS AND RECONVENE

   ROLL CALL

   Administrative Assistant Pencik took the roll of members present:
   Katy Schwarz, President: Present
   Richard Baker, Vice President: Absent
   Wayne Klauer, Clerk: Present
Jim Adams, Trustee: Present
Georgie Coulter, Trustee: Present

ADMIN PRESENT
Johnson, Dellis, Suenram, Nieto, Madigan, Frisella, Mathiesen

1. Student Readmissions
   a.) On a motion by Klauer, seconded by Coulter, the Board voted to readmit Student #A to Bear River High School, effective Fall 2014 (4-0).
   b.) On a motion by Klauer, seconded by Adams, the Board voted to readmit Student #B to Silver Springs High School, effective Fall 2014 (4-0).
   c.) On a motion by Coulter, seconded by Adams, the Board voted to readmit Student #C to Nevada Union High School, effective Fall 2014 (4-0).
   d.) On a motion by Adams, seconded by Coulter, the Board voted to readmit Student #D to Silver Springs High School, effective Fall 2014 (4-0).
   e.) On a motion by Klauer, seconded by Adams, the Board voted to readmit Student #E to Silver Springs High School, effective Fall 2014 (4-0).
   f.) On a motion by Klauer, seconded by Adams, the Board voted to readmit Student #F to Bear River High School, effective Fall 2014 (4-0).
   g.) On a motion by Coulter, seconded by Klauer, the Board voted to readmit Student #G to Nevada Union High School, effective Fall 2014 (4-0).

E. APPROVAL OF AGENDA
   On a motion by Adams, seconded by Coulter, the Board voted to approve the agenda items (4-0).

F. PUBLIC COMMENT
   None

G. REPORTS/PRESENTATIONS

1. Fund Development Update
   Consultant Aimee Retzler provided the Board with an update of her community relations and fund development efforts. With the four main goals of increasing student enrollment, improving the perception of the district, increasing awareness of district offerings, and obtaining additional funding, the consultant stated it was still too early to review any changes in student enrollment.

   She reported on community relations that the team is in place, the process for campus tours is finalized, a Facebook pages have been developed, and the promotional video for the annual feeder school visits is updated.

   In the area of fund development, again the team is in place, they have coordinated a "wish list", and Donor Perfect is in place. They received a $145K grant for crisis counseling, $14K for food services and $600 for North Point Academy. They have also recruited a professional grant writer's services and Sierra Harvest is providing a gardening and culinary course at no cost to the district.

   Additionally official logos, letterheads, and style guides have been developed. The new website was launched 7/1 and is more user friendly with images of students. They are "feeding the beast" by giving the local media stories about the school (journalism students are writing the stories). All schools and the district have a Facebook page. The developed "wish list" includes four main areas (technology, VPA, CTE, and athletics). Technology alone needs $2.1M. Ms. Retzler noted they are starting to meet with donors now. They are also hoping that the alumni will keep the funding stream going year after year.

   Under next steps – website updates, tours, feed the beast, 2020 five year plan, cultivate potential donors, Facebook presence.
Sonia Delgadillo expressed her concern that this information is not readily available and visible to the public.

2. **Report on Retiree Benefits**
   Assistant Superintendent Karen Suenram reported there are currently seven certificated retiree on benefits for life (four at 100% cost to the district, two at 75% and one at $269/month). There are twenty-two employees at a variety of years and dollar amounts. They are also 28 classified retirees participating in the CSEA Retiree H&W Benefit program which was funded by CSEA through a negotiated agreement. Every two years the district has an actuarial requirement.

4. **45 Day Revise**
   Assistant Superintendent Karen Suenram reviewed the Governor’s May revision and State Adopted Budget. She projected the changes to the NJUHSD Fund Balance, an increase from $3M to $3.4M. She noted the consequences of the increase in the employer’s contribution for STRS over the next several years as well as the changes in the PERS contributions.

5. **Board Policy on Student Board Members**
   Dr. Louise Johnson provided the Board with a sample policy from CSBA on student board members. Students are elected to the Board by the schools and are provided the same information as board members (except for closed session information). They meet and discuss with Board. There was a short discussion on how student members would be voted in – whether one per school or one for the district. Superintendent Johnson will clarify. Board members agree she should move forward and meet with student leadership.

6. **Reports from School Principals**
   a. Nevada Union High School – Dan Frisella
   b. Bear River High School – Jim Nieto
   c. North Point Academy – Melissa Madigan
   d. Ghidotti High School – Melissa Madigan
   e. Silver Springs High School - Marty Mathiesen

7. **Reports from Collective Bargaining Units**
   a. Nevada Joint Union High School Teachers Association (NJUHSTA) Representative 
      No report.
   b. California School Employees Association (CSEA) Representative 
      No report.

H. **CONSIDERATION OF MINUTES**

1. On a motion by Coulter, seconded by Adams, the Board voted to approve the minutes of the June 11, 2014 Regular Board meeting (4-0).

2. On a motion by Klauser, seconded by Coulter, the Board voted to approve the minutes of the June 25, 2014 Special Board meeting (4-0).

3. On a motion by Klauser, seconded by Adams, the Board voted to approve the minutes of the July 15, 2014 Special Board meeting (4-0).

I. **CONSIDERATION OF CONSENT AGENDA (ROLL CALL VOTE)**

1. Consent Agenda Items #1(a)-Accounts Payable Warrants, #1(b)(1)(T) Hire of Michael Johnson, and #1(b)(1)(U) Hire of Carlos Garuncho, were removed by President Schwarz and tabled to the next meeting.

   On a motion by Adams, seconded by Klauser, the Board voted to approve the following Consent Agenda items (*): with items #b (1)(S), and #b(3)(j)& (k) removed by Trustee Klauser, by a roll call vote of:

   Ayes – Schwarz, Coulter, Klauser, Adams
Noes - 0
Absent – Baker
MOTION PASSED 4-0-1

*b. Personnel
The Board approved the following personnel items: (All employee final hires are contingent upon fingerprint clearance by Superintendent/Designee)

1.) Certificated Personnel
A) Hire of Michael McGovern, BRHS History Teacher, effective 8/12/2014;
B) Hire of Mavis Noble, Special Education Teacher, effective 8/12/2014;
C) Hire of Kristin Steindorff, NUHS Special Education Teacher, effective 8/12/2014;
D) Hire of Bethany Williams, BRHS Counselor, effective August 2014;
E) Hire of Julianne Henry, Student Assistance Program Coordinator, effective 8/2014;
F) Hire of Sadie Wight, NUHS English Teacher, effective 8/12/2014;
G) Hire of Ryan Keller, BRHS Librarian (60%)/Teacher (40%), effective 8/12/2014;
H) Hire of Mac Blate, NUHS Counselor, effective 8/2014;
I) Transfer for Anders Drageset, Science teacher, from NUHS to SSHS, effective at the beginning of the 2014/15 school year;
J) Transfer for Lauren MacDonell, Science Teacher, from SSHS to BRHS, effective at the beginning of the 2014/15 school year;
K) Return from leave for Jeff Kirkpatrick to NUHS, effective with the beginning of the 2014/15 school year;
L) Transfer for Matt Bishop, English Teacher, from BRHS to GHS, effective with the beginning of the 2014/15 school year;
M) Transfer of Megan Ross, English Teacher, from BRHS to NUHS, effective with the beginning of the 2014/15 school year;
N) 6/5ths (1.2 FTE) for Michael Hughes, GHS Physics Teacher/TOSA, effective for the 2014/15 school year;
O) Hire of Amanda Lantz, BRHS English Teacher, effective 8/12/2014;
P) Hire of Nicholas Tapia, Temporary BRHS Science Teacher, effective 8/12/2014;
Q) Hire of Frank Sullivan, SSHS 0.4 FTE Math Teacher, effective 8/12/2014;
R) Hire of Caitlin Oats, NUHS 0.6 FTE Veterinary Science Teacher, effective 8/12/2014 (funded by ROP);
V) BRHS 2014/15 Area Coordinators & Extra Curricular Coaching stipends:
Senior Projects Coordinator – Jeff Carrow
Journalism/Yearbook- Amanda Lantz
Drama – Amy Linden
Dance – Joyce Gouveia
Agriculture (coaching) – Steve Paasch & Tim Reid
Band/Choral – David Ahrens

2.) Classified Personnel
A) Change in position for Dianna Siebecke, to BRHS Assistant Food Service manager, 6 hours/day, effective at the beginning of the 2014/15 school year;
B) Hire of Gale Jones, BRHS Cafeteria Employee, 3 hours/day, effective at the beginning of the 2014/15 school year;
C) Hire of Marla Burnham, NUHS Cafeteria Employee, 3 hours/day, effective at the beginning of the 2014/15 school year;
D) Hire of Steven Kubas, Instructional Aide II – Special Education/Medical, 6.5 hours/day, effective at the beginning of the 2014/15 school year;
E) Hire of Brandon Barrios, BRHS Custodian, 4 hours/day, 12 months/year;
F) Hire of Doug Rutherford, BRHS Custodian, 8 hours/day, 12 months/year;
G) Change in hours for Adina Herrlin, Student Activities Account Technician, to 11 month/year;
H) Change in hours for Alicia Bertoll, Student Activities Account Technician, to 11 month/year;
I) Change in hours for Debbie Schorcht, Athletics/Activities Technician, to 11 month/year;
J) Hire of Eugene Thatcher, Technology Services Technician I, 8 hours/day, 12 months/year;
K) Change in position for Kelley Maloney, to Academic Case manager, effective 8/6/2014;
L) Change in position for Kelly Holland to NPA Ed Tech Aide, 8 hours/day, 9 months/year;
M) Change in position for Dayna Geiger, to NU Assistant Food Service Manager, 7 hours/day;
N) Resignation of Josephine Stewart, Community Services Technician II-Adult Ed & I/S, effective 8/8/2014;
O) Transfer for Anna Anaya, Custodian, from BRHS to NUHS, effective 7/28/2014;
P) Increase in hours for Anita Smith, SSHS Cafeteria Employee, from 3.5 hrs/day to 5 hrs/day, effective 8/12/2014;
Q) Hire of Steven Weber, SSHS Custodian, 12 months/year, 16 hours/week;
R) Hire of Brian Rebitzke, 0.5 FTE BRHS Custodian;
S) Hire of Tyler Smith, NU Campus Supervisor, effective 8/12/2014;
T) Hire of Thomas Greathouse, BRHS Instructional Aide – Choral Accompanist, effective 8/12/2014;

3.) Temporary/Short Term/Substitute Personnel
A) Hire of Leslie Lohse, Coach and Assistant for the Odyssey of the Mind Program, $1000 stipend (funded by BR ASB Innovative Studies);
B) Hire of Michelle Uppmann, Coach for the Odyssey of the Mind Program, $1000 stipend (funded by BR ASB Innovative Studies);
C) Hire of Soledad Sullivan, Substitute Cafeteria Employee, hours vary;
D) Hire of David Ahrens, as BRHS Musical Director for the Fall 2014 musical, hours vary as needed, $1000 flat stipend (funded by BRHS ASB);
E) Hire of Debbie Sampson, as BRHS Musical Choreographer for the Fall 2014 musical, hours vary as needed, $1000 flat stipend (funded by BRHS ASB);
F) Hire of Elizabeth Jens, as BRHS Scenic Painter for the Fall 2014 musical, hours vary as needed, $400 flat stipend (funded by BRHS ASB);
G) Hire of Colin Lee, NUHS Textbook Assistance, hours vary (up to 100 hours at the beginning of the school year);
H) Hire of Jim Eckardt, Substitute Cafeteria Employee, hours vary as needed;
I) Hire of Judith Hill-Weld and Steven Goldberg, NUHS Debate co-coaches, for the 2014/15 school year;

*c. Surplus
The Board approved the attached items as surplus;

*d. Donations
The Board accepted the following donations:
1) Donation from Bob Zetterberg of a bench for Nevada Union High School in memoriam of Craig Zetterberg;
2) Donation from 49er Rotary Club of Nevada City to North Point Academy of $600.00;

*e. Agreements
The Board approved the following agreements:
1) Agreement with Ferguson Family Enterprises, Inc., dba Gray Electric, for the Energy Savings Project- All Buildings at Bear River High School in the amount of $15,500.00;
2) Agreement with Jive Communications, Inc. for the monthly rental of a VOIP phone system for North Point Academy at $330.30 per month for 36 months;
3) Contract with the County of Nevada for services related to the implementation of the Sources of Strength curriculum in the high school during the 2014/15 school year ($1500 maximum payment to NJUHSD);
4) Software Licensing Agreement with Database Depot, dba Red Schoolhouse Software, for Online Assessment Reporting System (OARS) software for the 2014/15 school year for $15,750;
5) Memorandum of Understanding with Sierra Harvest that states Sierra Harvest will provide funding in the amount of $14,000 (of which $10,000 is to be paid to Carlos Trujillo and $4,000 will be used for the purchase of salad bar equipment) to set up a salad bar operation at Nevada Union High School;
6) Memorandum of Understanding with the Sonoma County Superintendent of Schools as the LEA for North Coast Beginning Teacher Program, to provide and coordinate services to support and guide
beginning teachers in meeting California credentialing requirements though a state-accredited Induction Credential program;
7) Agreement with Interquest Detection Canines for the 2014/15 school year for a contract rate of $14,040.00;
8) Two year Internship Contract Agreement with Brandman University for placement of interns within the District;

*1. Resolution #01-14/15
The Board approved Resolution #01-14/15, Authorization and Signature Authority on Associated Student Body Bank Accounts;

*g. Consolidated Application
The Board approved the submission of the 2014/15 Consolidated Application, Part I.

J. DISCUSSION/ACTION ITEMS

1. Personnel (Items removed from the Consent Agenda)
On a motion by Adams, seconded by Coulter, the Board voted to approve the following personnel items:
(1)(S) Increase in hours for Dennis Houlihan, NUHS PE/Home Based Teacher, from 0.60 FTE to 0.80 FTE, effective 8/12/2014;
(3)(I) Fall 2014 Nevada Union High School Coach Roster (DS=District Stipend, ASB-ASB funded - amounts below to be determined at Student Council's approval of expenditure meeting on August 19, 2014, V=Volunteer)
Football- Dennis Houlihan, Varsity Coach (DS), Brad Dal Bon, Asst. Coach (DS), Ernie Flores, Asst. Coach (DS), Chris Buti, JV Coach (DS), Ty Conway, Asst. Coach (DS), Brad Sparks, Fresh Coach (DS), Eric Gullickson, Asst. Coach (DS); Justin Noxon (ASB), John Keith (ASB), Warren Eggar (ASB), Jamie Wise (ASB), Joe Hart (ASB), Mike Weaver (ASB), Jason Weaver (ASB), Scott Wheeler (ASB), Chris Lewis (ASB), John Peek (ASB), Jason Spillner (ASB), Robin Jones (ASB);
Water Polo – Lotty Hellested, Head Coach (DS), Laura Sloan & Todd English, ASB Coach (1/2 DS + ASB amount). Sarah Hudspeth (ASB), Amanda Ratto (ASB);
Girls Volleyball – Marianne Sullivan, Head Coach (DS), Sam Hochwald, Asst Coach (DS), Alex Moser, Asst. Coach (DS);
Girls Golf – Hank Davidson, Head Coach (DS), Rachael Smith, Asst. Coach (V);
Boys Soccer – Alex Butterfield, Varsity Coach (DS), Joe Breault, JV Coach (DS), Ignacio Recendez, Asst. Coach (V);
Girls Tennis – Russ Woodward, Head Coach (DS);
Cross Country- Sara Freitas & Angie Marino, Co-Head Coaches (DS), Herve Pastre, Asst. Coach (V);
Cheer – Kelly Grossman, Head Coach (DS);
K) Bear River High School Fall 2014 Coaching Roster (DS=District Stipend, ASB-ASB funded – amounts to be determined at Student Council’s approval of expenditure meeting on August 22, 2014, V=Volunteer)
Girls Golf – Gayne Nakano, Head Coach (DS), Melanie Gans-Prosser, Asst Coach (V);
Girls Water Polo – Daryn Glasgow, Head Coach (DS), Ethan Green, Water Polo Asst. Coach (ASB);
Boys Water Polo – Daryn Glasgow, Head Coach (DS);
Boys Soccer – Dan Buxton, Head Coach (DS), Joe Giovicinno, JV Coach (DS), Tim McShane (V);
Girls Volleyball – Matt MacDonald, Head Coach (DS), Jon Good, JV Coach (DS), Haley Brown, Fresh Coach (DS); Cindy Harrison, Asst. Coach (ASB);
Cross Country – Nick Vogt, Head Coach (DS), Remington King, Asst. Coach (1/2 of DS), Rob Tucker, Asst. Coach (V);
Cheer – Jordan Scott, Head Coach (DS);
by the following roll call vote:
Ayes - Coulter, Schwarz, Adams
Noes – Klauer
Absent – Baker
MOTION PASSED 3-1-1

2. **Credential Waivers**
   a.) On a motion by Klauer, seconded by Adams, the Board voted to approve the submission of a waiver application for Michael Johnson, as NUHS Special Education teacher in the ED program (RISE) for grades 9-12 (4-0).

   b.) On a motion by Adams, seconded by Klauer, the Board voted to approve the submission of a waiver application for Carlos Caruncho, as BRHS Spanish teacher for grades 9-12 (4-0).

3. **DCC Recommendation**
   On a motion by Adams, seconded by Coulter, the Board voted to approve the recommendation from the District Curriculum Committee to approve a new course of study, BR Voices, for grades 10-12, fulfilling the performing arts graduation requirement (4-0).

4. **Certificated/Classified Management H&W Cap Increase**
   On a motion by Klauer, seconded by Adams, the Board voted to increase the health and welfare cap for employees on the Certificated/Classified Management salary schedule effective 7/1/2014 to be equivalent to the classified bargaining unit H&W cap (4-0).

K. **POLICY MANUAL REVIEW**

1. CSBA Policy Updates – April 2014

L. **REPORT FROM SUPERINTENDENT**

Dr. Johnson stated the district administration had visited each site during the professional development day yesterday. She will be on KNCO’s On the Town today.

M. **REPORTS FROM BOARD OF TRUSTEES**

President Schwarz stated she attended SAEL’s board meeting on the 7th. They are ready to go and have 82 students.

N. **FUTURE MEETINGS**

The next regularly scheduled meeting will be held at Bear River High School at 6:00 p.m. on September 10, 2014. The Board’s closed session will begin at 5:15 p.m.

O. **ADJOURNMENT**

1. On a motion by Adams, seconded by Coulter, the Board voted to adjourn the meeting at 7:48 p.m. (4-0).