

**MAINTAINING A HIGH LEVEL OF SCHOOL SAFETY
COMPREHENSIVE SCHOOL SAFETY PLAN
EMERGENCY RESPONSE PLAN**

BOARD APPROVED
DATE: 3/8/23
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The Emergency Response Plan will be:

- Initiated by the Superintendent, Principal or Designee;
- Implemented requiring the support of all staff who are mandated to remain on campus and perform their assigned duties until released;
- Reviewed annually for modifications and approved by School Board (CSSP only, not appendix)
- Open to the public for review (CSSP only, not appendix)

HAZARD ASSESSMENT

A physical survey of each campus for hazardous conditions will be performed each year under the direction of the Principal or Designee. All staff members will report any hazardous conditions within his/her classroom or office space immediately.

STAFF TRAINING

Understand that training is the most effective way to ensure a safe response to natural or man-caused disasters, all certificated and classified staff will review the safety plan annually and discuss the responsibilities set forth in the Emergency Response Plan. Annual training is recommended for all school sites.

CYBER-SECURITY

NCSOS Technology Department helps provide a safe digital environment for students to learn and staff to work. I-Boss notifies staff of concerning content in students' school issued accounts for review and blocks harmful content. Sophos-Central Quarantine blocks suspicious emails from being directed to In-Box email of staff.

EMERGENCY DRILLS

In accordance with state law:

Drills will be initiated by announcement or uniform bell.

Fire drills will be conducted monthly for elementary schools and twice a year for secondary schools.

"Drop, Cover, and Hold" drills will be held once per year. Schools will participate in the annual Great California Shake-

Out

Lockdown drills will be conducted twice a year.

EVACUATION ROUTES

The Principal or Designee is responsible for establishing and maintaining a safe evacuation route from all school buildings to the designated evacuation area. Evacuation routes will be reviewed on an annual basis and updates will be made, if necessary. Evacuation routes from school sites to safe areas will be determined by local law enforcement and reviewed yearly. ***Evacuation routes from school buildings will be posted in all classrooms, multi-purpose rooms, libraries and school offices. In the event of a fast-moving Wildland Fire, a Shelter-in-Place will be initiated. Staff and students will move to the gym; fire services will defend the space.***

PARENT COMMUNICATION:

Parents will be notified and reminded on an annual basis of the procedures set out in the Emergency Response Plan. The Student Release Policy will be reviewed on an annual basis. Parents will be required to complete or update the Emergency Card which authorizes the district to release their students to other adults in the event of an emergency or disasters.

STUDENT RELEASE/ EMERGENCY FILE

In all emergency situations, the Principal or Designee (under the direction of the Superintendent or Designee) will make the decision to release students. When students are released, certain portions of the Emergency Response Plan may be implemented.

If the evacuation of students is necessary, an emergency file containing pertinent information for each student will be maintained and available in the school office. Each school secretary or designee will be instructed to bring all emergency information to the evacuation assembly area. A student release policy will be followed for the safe release of students to their parents or other responsible adults identified on Emergency Card. Valid photo identification will be required in the event of a need for reunification.

PUBLIC

COMMUNICATION

During an emergency, each site will report the condition of the site, injuries, and damage to buildings through whatever means are up and running (i.e. email, school emergency system, etc.). Walkie talkies may be used to communicate throughout the school site. Telephones and cell phones may be used, but cannot be relied upon (text messages are most effective). Communication will occur only to report emergency conditions or to request emergency assistance. No other calls will be made. Students and parents will be informed of this policy and encouraged to adhere to it. Parents will receive updates via website, school messenger and/or email; as well as media reports provided by District Public Information Officer.

KEY EMERGENCY CONTACT

After contacting 911, it is imperative during an emergency that the Principal or Designee contacts the Superintendent and/or the County Office of Education.

SITE SAFETY TEAM/EMERGENCY RESPONSE TEAM:

Each NCSOS facility and administrative site will have a **Site Safety Team** to take charge of the emergency, respond effectively, protect the occupants of the facility, and reduce the risk of physical injury, property damage and business interruption. This team will meet regularly to update protocol and train.

OPERATIONAL AREA

The Site Safety Team carries out the Field Response level of crisis and emergency management and the District Emergency Response Team (DERT) functions at the Local Government level; NCSOS office serves as a resource to all school sites.

Facilitate the flow of information within and between levels of the system.

Facilitate coordination among all responding agencies.

ESSENTIAL MANAGEMENT FUNCTIONS: (Incident Command System (ICS)) There are five essential functions: Command, Operations, Planning/Intelligence, Logistics, and Finance/Administration.

Tasks are delegated to members of the Site Safety Team (SST) and District Emergency Response Team (DERT) to successfully handle critical incidents. The ICS can expand as needed dependent of the incident.

GENERAL EMERGENCY PROCEDURES

The Comprehensive School Safety Plan and Annex establishes a format of general procedures to be followed in the event of any emergency (an all-hazards approach). Administrators will develop and maintain site safety teams according to these procedures and will drill and practice with their staff using these specific instructions. Minor adjustments may be necessary due to staff size, but the District Office must approve all modifications. Uniformity to response is of the utmost importance. Staff will be updated on an annual basis of any changes to established procedures.

SCHOOL CRIME STATUS AND REPORTING

All schools within Nevada County Superintendent of Schools comply with all Federal regulations in the accumulation and reporting of data and statistics pertaining to expulsions, suspension, and truancy information. Discipline and truancy data can be found on School Site Report Cards, CDE Dashboard, as well as demographics of each school. None of the schools within NCSOS are at risk of being classified as persistently dangerous schools.

COVID RESPONSE PLAN

The Covid Response Plan must be up-to-date with current requirements mandated by the state, California Department of Public Health and the local Public Health Department. Included will be distribution protocol for COVID at-home antigen testing kits. NCSOS will request and distribute at-home tests at the request of districts and schools. Accountability through FEMA is managed at the County Office of Education.

NARCAN TRAINING AND DISTRIBUTION

Nevada County Public Health Department will train staff and students (as appropriate) on the procedure for response to Fentanyl overdose. Protocol for each school site should be included in appendix to CSSP.

APPENDIX TO COMPREHENSIVE SCHOOL SAFETY PLAN: (CSSP)

- Site specific, incident specific responses with Site Safety team assignments should be identified in the appendix to the CSSP.
- Narcan administration training and distribution should be in this section if site is trained and prepared.
- Identify building for Shelter in Place, in the event of a wildland fire

PREVENTION AND INTERVENTION STRATEGIES THAT PROMOTE VIOLENCE-FREE AND DRUG-FREE SCHOOLS

RESTORATIVE JUSTICE PRACTICES

Restorative practices is a social science that studies how to build social capital and achieve social discipline through participatory learning and decision-making. The use of restorative practices helps to: reduce crime, violence and bullying, improve human behavior, strengthen civil society, provide effective leadership, restore relationships, and repair harm. NCSOS has implemented the Restorative Accountable Youth Solutions (RAYS) program and is providing training for staff and students in Nevada County. Students make a suspendable choice and is given the option to go through RAYS as an alternative to suspension. Restorative plans are co-created by the RAYS team and the student.

POSITIVE BEHAVIOR INTERVENTION AND SUPPORTS (PBIS):

School-wide Positive Behavior Interventions and Supports is a systems approach to establishing the social culture and behavioral supports needed for all children in a school to achieve both social and academic success. PBIS is not a packaged curriculum, but an approach that defines core elements that can be achieved through a variety of strategies. The core elements at each of the three tiers in the prevention model are defined below:

- Behavioral Expectations Taught
- Reward system for appropriate behavior
- Clearly defined consequences for problem behavior
- Differentiated instruction for behavior
- Continuous collection and use of data for decision-making
- Universal screening for behavior support

NCSOS offers PBIS training at no cost to school sites in Nevada County.

COMMUNITY RELATIONSHIPS

LAW ENFORCEMENT

Nevada County Superintendent of Schools has teamed up with the Nevada County Sheriff's Office, Grass Valley Police Department, Nevada City Police Department, California Highway Patrol and Nevada County Probation Office to promote positive relationships with law enforcement as well as prevent violence and criminal activity. Communities United for Safe Schools and Safe Streets (CAUSSSS) is a group that meets monthly with school administrators. Representation from local law enforcement, fire services, probation, child welfare services, public health, behavioral health and other support agencies meet monthly to address concerns, and work on strategies to increase school safety.

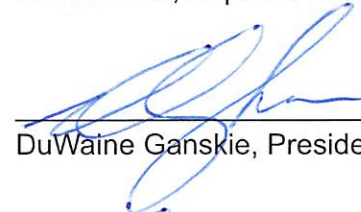
Comprehensive School Safety Plan 2022-2023



Dan Frisella, Superintendent NJUHSD

3/8/23

Date



DuWaine Ganskie, President NJUHSD Board of Trustees

3/8/23

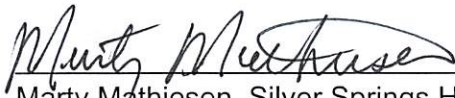
Date



Aurora Thompson, Assistant Superintendent NJUHSD

3/8/23

Date



Marty Mathiesen, Silver Springs High School Principal

3-6-23

Date



Randy Fields, SSSH School Site Council Chairperson

3/6/23

Date