



CLASSIFIED JOB DESCRIPTION  
(Unrepresented)

**Special Education Psychologist Internships**

School Psychologist Intern  
School Psychologist Intern II  
School Psychologist Intern III

Board Approved: October 11, 2017

**General Definition:**

This series describes three classifications used to provide school psychology and related services to students, families and staff under the supervision of credentialed school psychologists. The classes are distinguished by the level of education and training, the related level of service provided and the level of supervision required.

**Employment Term:**

Hourly as needed

**Salary:**

School Psychologist Intern I \$ 12.00 per hour  
School Psychologist Intern II \$ 14.00 per hour  
School Psychologist Intern III \$ 20.00 per hour

**Supervision From:**

Under the supervision of a credentialed school psychologist, provides psychological assessments, diagnoses of learning disabilities and recommends remediation procedures.

**Qualification Requirements:**

To perform this job successfully, an individual must be able to perform relevant essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Education and Experience:**

These classifications are restricted to individuals who are currently enrolled in a Master's or higher level degree program leading to a school psychology credential and who are required to perform field work prior to receiving their credential. The length of the assignment is limited to the time the individuals are in the training program.

School Psychology Intern I. This level is the beginning graduate student in a school psychology credential training program who performs limited counseling work in district special education programs and works under the direct supervision of a credentialed school psychologist.

School Psychology Intern II. This level is a school psychologist in training who is completing the required field work prior to receiving the credential and who performs counseling and assessment services for special education programs. Incumbents in this classification work under the direction of a credentialed school psychologist.

School Psychology Intern III. This level is a school psychologist in training who, as a part of completing their required field work, performs comprehensive duties related to special education assessment, student behavior analysis, consultation to staff and parents and follow-up student progress. Incumbents in this classification work under the direction of a credentialed school psychologist.

**Duties and Responsibilities:**

EXAMPLES OF DUTIES: (Any one position may not include all of the duties listed nor do all of the listed examples include all tasks which may be found in positions of this class.) Participates in IEP team meetings; plans and implements behavior management and parent education programs; provides consultation to staff and parents; and provides individual, family and group counseling services to the school community.

School Psychologist Intern I: Enrollment in a Master's or higher level degree program leading to a school psychologist credential; course work completed or in progress in the diagnosis and remediation of learning disabilities, counseling theory and techniques, legal and ethical issues, child and elder abuse, substance abuse and dependency, human sexuality, human growth and development, and cultural differences; interpersonal communication, consultation and group leadership skills necessary to work effectively with students, parents, teachers and administrators; entry level skills in planning and conducting in-service programs.

School Psychologist Intern II: Meets the qualifications of an Intern I and also possesses knowledge of and has advanced skills in the administration and interpretation of results of a wide variety of psycho-educational assessment instruments including WISC, Stanford-Binet, WRAT, Bender Visual Motor Gestalt test, and other instruments as needed and appropriate to complete an assessment and entry level skill in communicating assessment results effectively, both orally and in writing.

School Psychologist Intern III: Meets the qualifications of Intern I and II and has advanced skills in completing assessments and performing follow-up student progress.

**Physical Requirements:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand and talk or hear and sometimes walk and sit. While performing the duties of this job, the employee may occasionally push or lift up to 40 lb. such as boxes of books. The employee is directly responsible for safety, well-being, or other people. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to adjust focus. The position requires the individual to meet multiple demands from several people and interact with the public and staff.

**Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is moderate to loud.

**Other Requirements:**

- Must hold a valid California Driver's License.
- Must provide proof of automobile insurance coverage
- Fingerprint and Background clearance
- Valid Tuberculosis (TB) clearance